

BOARD OF PAROLE HEARINGS
Training Advisory Committee Meeting
Tuesday, June 18, 2013

Meeting called to order at 1:02 p.m.

Roll Call: Commissioners Anderson, Fritz, Garner, Turner, Roberts (chairperson): present.

CONSENT CALENDAR

Comments and Clarification Regarding Training Advisory Committee Meeting Minutes of April 15, 2013: None.

Public Comment on Consent Calendar: None.

Commissioner GARNER moved to approve the consent calendar and the motion was seconded by Commissioner TURNER. The motion passed unanimously.

REPORTS

Report from Executive Officer, Jennifer Shaffer:

SHAFFER announced that the week of commissioner training normally held in December will be moved to October.

Report from Deputy Chief Counsel, Donna Ferebee:

FEREBEE reported that the Best Practices Advisory Committee previously considered improvements to the Transcript Analysis Program (“TAP”) and Chief Counsel MOSELEY wanted this Committee to also have an opportunity to discuss and suggest improvements.

FEREBEE reported that the Best Practices Advisory Committee made the following recommendations:

1. To update the program description to include the observation component. When the TAP was first created it did not contemplate that the reviewing attorney would attend and observe a hearing prior to providing feedback to the Commissioner.
2. To update the purpose section of the program description to reflect the types of hearings included in the TAP.
3. To modify procedures so that newly appointed Commissioners will have a TAP review every quarter during their first year and receive more feedback.

TURNER agreed that TAP should be updated.

SHAFFER noted that there are not many medical parole hearings so perhaps several denials with different denial lengths could be reviewed instead. She suggested transcripts could be from suitability hearings, grants, denials and perhaps an “other” category.

TURNER noted that “other” category would be good.

SHAFFER stated commissioners can make requests as to what types of transcripts they want reviewed.

TURNER agreed that they should be able to request certain transcripts.

GARNER stated that new commissioners having a TAP review every three months would be a good idea.

Report from Chairperson, Commissioner Roberts:

ROBERTS reported that a survey was given to the Commissioners evaluating the May 2013 Training Conference.

GARNER stated that the most recent training was one of the better ones he has attended.

FRITZ stated she would like more speakers from outside of CDCR.

ROBERTS indicated that once more feedback is received he will forward it on to all. No additional suggestions for future training topics were offered.

OPEN COMMENTS

BPH Commissioners – Agenda Items for Future Meetings: None.

Public Comment:

VANESSA NELSON-SLOANE, Life Support Alliance, stated that she has suggested topics in the past and will fill out the suggestion form for future topics.

ROBERTS encouraged the public to submit suggestion forms.

ROBERTS stated that he is working with Board staff to post materials from prior training sessions on the Intranet/Internet within the next few months.

The meeting was adjourned at 1:20 p.m.